

President, Jane McDonald called the regular meeting to order at 10am in the meeting room. Those attending included Jane, Vice President, Leatha Walsh; Parliamentarian, Darl Davis; Library Director, Dana DeVore; Putnam County Health Department nurse, Angela Deahl; and Secretary, Gloria Smith.

Angela discussed CPR/AED training for employees. Gloria moved that library pay for training and close library to complete. Leatha seconded motion. Vote: 4-0-0. Dana will proceed for training schedule. Angela left the meeting at 10:15 am.

Leatha moved to accept agenda, Darl second. Vote: 4-0-0.

Minutes were amended to list bills totaling \$17,161.67 rather than \$25,161.67 as printed. Darl moved to approve amended minutes, Leatha seconded. Vote: 4-0-0.

Darl moved to pay bills totaling \$18,435.33. Leatha seconded. Vote 4-0-0.

#### LIBRARIAN'S REPORT:

- a. Payroll will be paid before Christmas break.
- b. Friends of the Library organized a window for Winterfest. Proceeds from auction of art work went to the food bank. Ashlyn Stout and Mrs. Clause read during Winterfest.
- c. Dana attended MPLD meeting.
- d. Dana has turned in Summer Reading grant and will turn in Early Literacy grant in January.

#### OLD BUSINESS:

- a. The outside building marquee has been fixed.
- b. Dana and Darl will meet with County Commissioners Tuesday, December 27, at 10am.

#### NEW BUSINESS:

- a. 2022 Budget adjustments:
  - utilities... \$10,071.48
  - supplies...\$14,469.08
  - building...\$53,364.28
  - contract...\$8,037.02
  - misc...\$2,148.15
  - trash...\$420.00

Darl moved to amended budget to reflect actual expenses. Leatha seconded. Vote 4-0-0.

- b. Darl moved to approve 2023 budget. Gloria seconded. Vote 4-0-0.
- c. Auditor will be contacted.

#### ANY OTHER BUSINESS:

Leatha moved to add to January agenda discussion of prepaying bond. Darl seconded. Vote 4-0-0.

Darl moved to go into closed session for the purpose of section 610.021 of the Missouri Statutes, section 13 and 14 at 11:15 am. Leatha seconded. Vote: Jane: yes; Leatha: yes; Darl: yes; Gloria: yes.

"Darl moved to set our hourly staff member at \$13.50 an hour. Leatha seconded. Vote 4-0-0. Leatha moved to set Assistant Librarian salary at \$30,000 a year. Darl seconded. Vote 4-0-0. Gloria moved to set the Head Librarian salary at \$32,000 a year. Leatha seconded. Vote 4-0-0."

#### NEXT MEETING:

The next meeting will be Monday, January 23, 2023 in the meeting room at 10 am.  
Gloria moved to adjourn at 11:34 am. Darl seconded. Vote 4-0-0.