

Putnam County Public Library
Tax rate budget hearing

President, Jane McDonald called the public tax rate budget hearing to order at 10:24 am in the conference room of the library. Those present with Jane included: Library Director, Christy Allen, Vice President, Leatha Walsh, Treasurer, Marge Krigbaum, Parliamentarian, Darl Davis, and Secretary Gloria Smith. Darl moved to reinstate Leatha to Board of Trustees. Marge seconded. Vote 4-0-0. Darl moved to accept to Notice of Aggregate Assessed Valuation for Political Subdivisions and Tax rate levy .1985. Leatha seconded. Vote 5-0-0.

President Jane McDonald called the regular meeting of the Board of Trustees to order at 10:30 am, Monday, August 14, 2023. Members attending included Christy, Leatha, Marge, Darl, and Gloria.

Leatha moved to accept agenda as presented. Gloria seconded. Vote 5-0-0.

Marge moved to pay bills totalling \$11,471.19. Leatha seconded. Vote 5-0-0.

Leatha moved to accept amended minutes (removing "and return keys"). Darl seconded. Vote 5-0-0.

LIBRARIAN'S REPORT:

- a. New Classic books have been ordered.
- b. Christy will work with Karen Bradshaw to establish relations with museum.
- c. Cash box will be checked monthly.
- d. Christy will be trained with IndetoGo.
- e. Christy received Ploud training through zoom meeting.
- f. Missouri State Library survey starts this week for state funds.
- g. Christy presented circulation reports showing increase.

OLD BUSINESS:

- a. Christy submitted copies July 31, to auditor.
- b. Library received \$19,838.33 from county grant.
- c. AED Grant has been completed.

NEW BUSINESS:

- a. Balance sheet interest was discussed. Marge reported change in CD interest rate: one from 3.75% to 5.25% and another from 4.75% to 5.25%.
- b. PC Money Market report has been corrected.
- c. Board will check credit card statements and receipts each month.
- d. Gloria moved to add Christy's name to credit card and remove Leatha's. Marge seconded. Vote 5-0-0.
- e. Leatha moved to purchase desk top for approximately \$500. Gloria seconded. Vote 5-0-0.
- f. Marge moved to accept Brad's Construction estimate of \$6705.00. Darl seconded. Vote 5-0-0.

The next regular meeting of the Board of Trustees will be held Monday, September 25, 2023 at 10:00 am in the conference room.

Darl moved to adjourn at 11:18 am. Marge seconded. Vote 5-0-0.

Respectfully submitted,

Gloria Smith.