



Dana DeVore <ddevore78@gmail.com>

July 20, 2022 PCPL Trustees Meeting Minutes

1 message

Jane McDonald <janepa7nts@gmail.com>
To: Dana DeVore <ddevore78@gmail.com>

Sun, Jul 24, 2022 at 1:58 PM

Putnam County Public Library
115 South 16th Street
Unionville, MO 63565

Board of Trustees Meeting
Wednesday, July 20, 2022, at 11:39 am

President Darl Davis called the regular meeting of the Board of Trustees to order in the meeting room at 11:39 am, on Wednesday, July 20, 2022. Those present included Vice President Marge Krigbaum, Parliamentarian Leatha Walsh, Treasurer Gloria Smith, Secretary Jane McDonald and Library Director Dana DeVore.

Public Comments - None

Approval of Agenda, Minutes and Bills - Marge moved to accept the agenda as amended to include the Election of New Officers under New Business. The motion was seconded by Gloria. The motion carried 5-0.

Marge moved to accept the minutes of the June meeting as amended to include that Marge Krigbaum was present at that meeting. The motion was seconded by Gloria and carried 5-0.

A motion was made by Leatha and seconded by Gloria to approve **payment of the bills** submitted in the amount of \$29,037.19. The motion carried 4-0, with Jane abstaining.

Librarian's Report:

- a. **Gumdrop Book Panel - July 12th** Dana spoke at this event in Kansas City as an invited guest of Gumdrop Books at their expense. Dana reported on book trends including the increase in print readership. A motion was made by Jane and seconded by Gloria that all staff should submit for reimbursement of mileage on trips taken on library business. The motion carried 5-0.
- b. **Workshop set for August 10 -** A canning workshop will be held in the Catholic Church basement.
- c. **Summer Reading Finale on August 9 -** Jim Madison from the Bullet Stop will present pioneer activities.
- d. **Website upgrades -** Upgrading broadband. Upgrading the website. Big increase in state funding.

Old Business:

- a. **Building Update** - Brad Gorkowski is planning to begin work on the awning project in the near future..
- b. **Audit** - Audit has been completed with no problems; copies provided to all trustees.
- c. **Summer Reading Event** - Tuesday, August 9th at 5 pm.

New Business:

- a. **Job Description and Needs of the Library** - Marge made a motion which was seconded by Jane to advertise on social media and the newspaper for one employee to work up to 40 hours per week at the rate of \$12 per hour. The job description should include light cleaning with a deadline of noon on August 15 for submission. The motion carried 5-0.
- b. **Public hearing for budget** - will be held at our next regular meeting on Thursday, August 18th at 9 am.
- c. **Election of Officers** - Darl nominated Jane as President, Marg nominated Darl as Parliamentarian, Marge nominated Gloria as Secretary, Jane nominated Marge as Treasurer, Gloria nominated Leatha as Vice President. Marge declared the nominations closed by acclamation and Leatha seconded that motion which carried 5-0.

Any Other Business - None

There being no other business, the next regular meeting will be held on Thursday, August 18th, 2022 at 9:00 am in the library conference room beginning with a public budget hearing, followed by a hiring interview and the regular meeting. A motion was made by Gloria and seconded by Marge to adjourn at 12:45 am. The motion carried 5-0.

Respectfully submitted,
Jane McDonald