

Putnam County Public Library
Board of Trustees
January 21, 2024

President Jane McDonald called the regular meeting to order at 10:04 am in the conference room at the Putnam County Library. Christy Allen, director, and Secretary, Gloria Smith were also physically present. Vice-president, Leatha Walsh, was present by the phone. Marge Kriegbaum and Darl Davis were absent.

Leatha moved to accept the agenda. Gloria seconded. Vote: 3-0-0.

Gloria moved to pay the bills totaling \$13,828.80. Leatha seconded. Vote: 3-0-0.

Leatha moved to accept amended minutes (change will to within LIBRARIAN'S REPORT d. and add "within the year" to c. NEW BUSINESS). Gloria seconded. Vote: 3-0-0.

LIBRARIAN'S REPORT:

- a. Summer Reading Grant for \$3,130 has been approved. Aspen Black and Chad Elliott will be performing. Cricket bundle will be purchased with \$258 ICR included.
- b. Build a Bear workshop will be held March 4, 2024, through Noah's Ark Workshop.
- c. The library has requested \$4,000 Senior Tax money.

OLD BUSINESS:

- a. The library received \$9,725.33 County Grant money, for a total of \$29,563.66 received. Leaving \$20,436.34 to spend.
- b. Grant money (for mini tec, 2023 Summer reading and Stem kits) has been received.
- c. Work on staff room is still on hold.
- d. Policy review is still on hold.

NEW BUSINESS:

- a. Christy will request bids for storage cabinets.
- b. Leatha moved that employees will not be docked pay or sick time when providing appropriate documentation for positive COVID test. Gloria seconded.
Vote: 3-0-0
- c. Salary raises will be discussed at next meeting and effective 1-1-24.
- d. Peter's will work on furnace on roof in warmer weather.
- e. Board members' terms will be discussed at next meeting.
- f. Library received \$200 sign up through Amazon and 5% back on American Express card.

The next meeting will be Tuesday, February 20, 2024, at 2pm in the library conference room. Gloria moved to adjourn at 10:50. Leatha seconded. Vote 3-0-0.

Respectfully submitted,

Gloria Smith.

