

Putnam County Public Library
115 S. 16th St
Unionville, MO. 63565

Regular meeting of the Board of Trustees
Monday, November 17, 2025

President, Jane McDonald, called the meeting to order at 9 am in the library conference room. Those present with Jane included: Library Director, Christy Allen; Vice President, Leatha Walsh; Treasurer, Marge Krigbaum; Parliamentarian, Randal Olmstead; and Secretary, Gloria Smith.

Leatha moved to approve agenda. Marge seconded. Vote: 5-0-0.

Gloria moved to pay bills totaling \$18,244.55. Randal seconded. Vote: 5-0-0.

Leatha moved to accept minutes of October meeting. Randal seconded. Vote: 5-0-0.

Librarian's Report:

- a. Heather is organizing Beyond the Book. Hours have changed from 3:30-5.
- b. Christy is working on Teen Center.
- c. Gigi Pettengill conducted a relaxation workshop with 4 people in attendance.
- d. Paper Pie book fair will be November 18-27.
- e. Winterfest will be December 6 with Story Hour at 4:30. Heather and Gloria are working on a living window. Santa will be in the library after the parade. The local cancer group will hold a bake sale.
- f. The Friends of the Library Candy and Craft sale will be December 4 & 5.
- g. Christy will attend the Missouri Public Library Director's Meeting in Columbia Dec 4 & 5.

Old Business:

- a. Peter's Heating electrician has completed work and we will receive the other part of the bill.
- b. Randal moved we hire Orkin for pest control at \$115 quarterly. Marge seconded. Vote: 5-0-0.
- c. Beginning in Jan, Christy will add a line item "Programs" both expense and income.

New Business:

- a. Boundless has changed to OCLC at a \$100 a year cost. This is for E and audio books.
- b. Randal moved to cash CD #23701 for approximately \$15,000. Leatha seconded. Vote 5-0-0.
- c. Leatha moved to pay \$10,000 to LJ Hart on building after the first of the year and to clarify the interest advantage. Randal seconded. Vote: 5-0-0. Yes: Jane, Yes: Leatha, Yes: Marge, Yes: Randal, and Yes: Gloria.
- d. Randal moved to replace the wall heater in the staff room with one with fan installed by licensed technician. Leatha seconded. Vote: 5-0-0.

Next meeting will be Dec 15 at 9 am.

Gloria moved to adjourn to 9:53 am. Marge seconded. Vote: 5-0-0.

Respectfully submitted,
Gloria Smith

