

Putnam County Public Library
115 South 16th Street
Unionville, MO 63565

Regular Monthly Meeting of the Board of Trustees

April 21, 2025

President, Jane McDonald, called the meeting to order at 10:04 am in the library conference room. Those present with Jane included: Library Director, Christy Allen; Vice President, Leatha Walsh; Parliamentarian, Randal Olmstead; and Secretary, Gloria Smith. Treasurer, Marge Krigbaum, was absent.

Leatha moved to approve the agenda. Randal seconded. Vote: 4-0-0.

Randal moved to pay bills totaling \$19,577.94. There is \$7,764.34 left in County Covid funds. Gloria seconded. Vote: 4-0-0.

Leatha moved to accept the minutes. Randal seconded. Vote: 4-0-0.

Librarian's Report:

- a. Institute Museum of Library Services has a hold on grants.
- b. PaperPie Fundraiser: 9 boxes were sold, \$133.29 raised toward Summer Reading Program.
- c. Summer Reading Program: \$1057 was received to cover supplies. Second payment will arrive in the fall.
- d. Noah's Ark Workshop: 51 bears were sold.
- e. Excell Class: 12 attended taught by Gigi Pettengill.
- f. Christy and Monica attended Missouri Evergreen Conference held in Columbia.
- g. Christy attended Green River Library Consortium in Moberly.
- h. Christy has received her Basic Cataloging Certification. Monica has received her Advanced Cataloging Certification. Cross training was discussed.
- i. March circulation report: 2024: 467; 2025: 1166.

Old Business:

- a. Calvin Miller will start staffroom roof soon.
- b. Randal got alleyway fixed and will fix back door.

New Business:

- a. Christy has call auditor, again.
- b. Additional loan payment was postponed.
- c. Furnace issues will be discussed at May 19, meeting with Peters, city, and Mayor.

Next meeting will be held at 10 am, Monday, May 19, in the library conference room.

Respectfully submitted,

Gloria Smith.