

Putnam County Public Library
115 S. 16th Street
Unionville, MO 63565

Regular Monthly Minutes of the Board of Trustees

June 16, 2025

President, Jane McDonald, called the meeting to order in the library conference room at 10 am. Those present with Jane included: Vice President, Leatha Walsh; Treasurer, Marge Krigbaum; Parliamentarian, Randal Olmstead; Secretary, Gloria Smith; and GFI representative, Andrew Paten.

Andrew present information about copier. A decision will be made later. He left at 10:29.

Randal moved to approve agenda. Gloria seconded. Vote: 5-0-0.

Leatha moved bills totaling \$18,046.38. Marge seconded. Vote: 5-0-0.

Randal moved to accept all minutes (regular and closed minutes from May 19, 2025, and phone vote from May 20, 2025.). Gloria seconded. Vote 5-0-0.

Librarian's Report:

- a. GFI presentation (above)
- b. Leonardo Music was presented at school.
- c. Reptile Experience will be June 26 at 10 and 11.
- d. Scholastic Book Fair ends June 20.
- e. Summer Reading Program have 42 adults and 75 children enrolled.

Old Business:

- a. Peter's bid-request to upgrade electrical from 5 kw to 15 kw.
- b. Auditor--continued.
- c. Insurance quotes--later.
- d. Christy and Madison completed carpet cleaning.

New Business:

- a. July 4th Holiday: will close both Friday and Saturday.
- b. Heather Nitzel was hired as Assistant Librarian.
- c. AFLAC payment needs to be stopped.
- d. Randal moved for officers remain as present (above). Marge seconded. Vote: 5-0-0.

Our next meeting will be held Monday, July 21, 2025, at 10 am in the library conference room.

Leatha moved to adjourn at 11:30 am. Marge seconded. Vote 5-0-0.

Respectfully submitted,

Gloria Smith