

Putnam County Public Library
115 S. 16th Street
Unionville, MO. 63565

Regular Monthly Meeting of the Board of Trustees

July 21, 2025

Vice President, Leatha Walsh, called the meeting to order in the library conference room at 10 am. Those present with Leatha included: Library Director, Christy Allen; Treasurer, Marge Krigbaum; Parliamentarian, Randal Olmstead, and Secretary, Gloria Smith. President, Jane McDonald was absent.

Gloria moved to approve agenda. Randal seconded. Vote: 4-0-0.

Randal moved to pay bills totaling \$20,029.58. Marge seconded. Vote: 4-0-0.

Marge moved to accept minutes as presented. Randal seconded. Vote: 4-0-0.

Librarian's Report:

- a. Reptile Experience: good, 2200 views on Facebook, 237 kids and 47 adults attended.
- b. Scholastic Book Fair: sold \$1,413.37, received \$424.01 rewards and used for Summer Reading Program prizes.
- c. Summer Reading Program: 67 adults and 149 kids enrolled. Received \$2,360.29 on local donations.
- d. MU Extension Program on Finance is postponed until Feb.
- e. Story Pod: received, will demonstrate next month.

Old Business:

- a. Peter's Bid to upgrade electrical \$13,500. Gloria moved, Marge seconded. Vote 4-0-0.
- b. Copier Bids: Randal moved to buy old copier for \$1,200.81 plus \$35 a month service contract. Marge seconded. Vote: 4-0-0.
- c. Insurance quotes--will check later.
- d. AFLAC reimbursement: received
- e. Auditor: complete at cost of \$2400 for 2023, and \$2525 for 2024.

New Business:

- a. Fair Hours: (Sep 2-6) Gloria moved to open all day Tue. Wed, Thu, Fri: 9-1, Sat 9-12. Randal seconded. Vote: 4-0-0.
- b. Policy book: patron challenged, staff watched training videos
- c. Budget Hearing will be Monday, August 18 at 10 am in the library conference room.
- d. Lagers Retirement: Christy will check into.

Next meeting will be held in the library conference room on Monday, August 18, 2025, at 10:15 am.

Marge moved to adjourn at 11:04 and Randal seconded. Vote: 4-0-0.

Respectfully submitted,

Gloria Smith