

Putnam County Public Library
Board of Trustees
August 19, 2024

President, Jane McDonald, called the regular meeting of the Board of Trustees to order on Monday, August 19, 2024 at 10:30 am in the library conference room. Those present with Jane included Vice President, Leatha Walsh, Library Director, Christy Allen, Treasurer, Marge Krigbaum, Parliamentarian, Randal Olmstead, and Secretary, Gloria Smith.

Marge moved to approve amended Agenda adding under New Business:

"e. Investments

f. Last name publication" Leatha seconded. Vote 5-0-0.

Leatha moved to pay bills totaling \$17,429.77.

Randal seconded. Vote 5-0-0.

Leatha moved to accept minutes as written. Gloria seconded. Vote 5-0-0.

LIBRARIAN'S REPORT:

a. Christy and Monica attended Elementary Open House and handed out fliers about Beyond the Book.

b. Summer Reading Program: those participating included:

Kids. In 2023: 56 registered with 27 completing, 2024: 88 registered with 46 complete.

Youth: in 2023: 0. In 2024: 8 registered with 1 completing.

Adults: in 2023: 19 entered, 9 completed. In 2024: 46 registered with 19 completing.

\$1400 in donations was received. (Plus \$400 was held over from last year.) Expenses totaled \$1344.90 leaving \$455.10 for next year.

c. Beyond the Book will begin October 21, 2024.

d. Expenses of \$5,822, have been submitted to the county.

Old Business:

a. Salary was changed back salary rather than hourly.

b. Presto-X Pest Control has not completed work so check will be held until work is completed.

c. A mason has been contacted about glass block repair.

d. Gary Hurst was unable to complete tile work. Christy will contact city about moisture under tile and search for someone to fix.

NEW BUSINESS:

a. Randal moved that a budget hearing for Tax Evaluation will be held Wednesday, August 28, at 10 am, in the library conference room. Gloria seconded. Vote 5-0-0.

b. Trustees discussed Policy Book updates on Purchasing Authority, Background checks and Children at the work place.

c. Gloria moved to purchase a book for the library in honor of Darl Davis and his dedication to serving as a Board of Trustees. Leatha seconded. Vote 5-0-0.

d. There was no action on cell phone stipend.

e. Investments were discussed. Marge moved we place CD:

20468, 19763 and 20824 into 13 months for 5% interest at Putnam County State Bank. Randal seconded. Vote 5-0-0.

f. Trustees discussed publication of last names. Leatha moved to publish first names only for those under 18. Gloria seconded. Vote 5-0-0.

The next Board of Trustees regular meeting will be held Monday, September 23, at 10 am in the library conference room.

Leath moved to adjourn at 11:51 am. Gloria seconded. Vote 5-0-0.

Respectfully submitted,

Gloria Smith.