

Putnam County Public Library
115 S. 16th Street
Unionville, MO 63565

Regular Monthly Meeting of the Board of Trustees
Monday, September 22, 2025

President, Jane McDonald, called the meeting to order at 10 am in the library conference room. Those present with Jane included: Library Director, Christy Allen; Vice President, Leatha Walsh; Treasurer, Marge Krigbaum; Parliamentarian, Randal Olmstead; and Secretary, Gloria Smith.

Gloria moved to accept agenda. Leatha seconded. Vote: 5-0-0.

Leatha moved to pay bills totaling \$13,795.30. Marge seconded. Vote: 5-0-0.

Leatha moved to accept Budget Hearing and Regular corrected minutes (on moving CD to money market, it should have read one CD, #22017 with a total of \$11,452.48). Randal seconded. Vote: 5-0-0.

Librarian's Report:

- a. IMLS and Dollar General grants have been finalized.
- b. Christy is working on Public Library Survey due November. 30.
- c. Beyond the Books starts Oct 20, for K-5 graders, and will be held twice a month. Transportation was discussed
- d. Larry Wickless has donated \$1000 to Friends of the Library to be used for Teen Center (ages 12-17). Monthly they will meet, read a Newberry book then watch movie. Weekly youth can enjoy a PS4.
- e. Book signing will be held with Julianne (Ryals) Kilson Sat., Oct 18, from 9-12.
- f. Heather has passed Advanced Cataloging Certificate and Christy will before end of year.

Old Business:

- a. Peter's have installed electrical work and are waiting on electrician to complete.
- b. After searching insurance companies, what we have with State Farm is cheapest.
- c. Christy will continue to work on retirement programs.

New Business:

- a. Christy will be on vacation Oct 3-13.
- b. Nov 3, Christy and Heather will attend a meeting in Chillicothe about Summer Reading Program.
- c. Randal moved to move CD #23284, about \$12,124.60 to money market. Leatha seconded. Vote 5-0-0.
- d. After reviewing library assistant director job, Marge moved to pay \$16 an hour. Leatha seconded. Vote: 5-0-0.

Next meeting will be Monday, October 20, at 10 am.

Randal moved to adjourn at 10:51 am. Leatha seconded. Vote: 5-0-0.

Respectfully submitted,

Gloria Smith